

Date received:

In Year Secondary School Application Form for Grammar Schools  
in the London Borough of Bexley

This form should only be completed if you wish to apply for one of the four grammar schools in the London Borough of Bexley: (alphabetically) **Beths Grammar School (Boys)**, **Bexley Grammar School (mixed)**, **Chislehurst & Sidcup Grammar School (mixed)** and **Townley Grammar School (girls)**.

**You only need to complete one form**, listing up to 3 Bexley grammar schools in order of preference for which you wish to apply.

Section 1 – Child's details

Surname: \_\_\_\_\_ First name (s): \_\_\_\_\_

Date of birth (day/month/year) \_\_\_\_\_ Gender M  F

Child's home address:

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Section 2 – Parent/carer details

Surname: \_\_\_\_\_ Forename(s) \_\_\_\_\_

Mr/Mrs/Miss/Ms/Other

If other please specify \_\_\_\_\_

What is your relationship to this child? Mother/Father/Foster Carer/Social Worker/Other (please delete as appropriate)

If other, please indicate relationship to the child: \_\_\_\_\_

*If you do not have parental responsibility for the child named in section 1, please provide information on a separate sheet of paper about why you are submitting this application and attach it to the form.*

Parent/Carer's home address: \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

If this address is different to the child's in Section 1, please explain the reason for this on a separate sheet of paper and attach it to the form.

Home telephone no: \_\_\_\_\_ Daytime or mobile telephone no: \_\_\_\_\_

Email address: \_\_\_\_\_

Is English your first language? Yes  No

**Section 3 – Why are you making this application?**

Please tick the relevant box to indicate answer Yes or No

Have you recently moved? Yes:

No:

Child currently educated at Home? Yes:

No:

(If yes, from where?)

Previous address: \_\_\_\_\_

Postcode \_\_\_\_\_

Are you requesting transfer from a local school?

Yes:

No:

Has your child been permanently excluded?

Yes:

No:

If yes, briefly provide reason for transfer:

If yes, from which school(s) & Address

Reason for the exclusion:

Other reason for requesting the transfer if not covered in the section above:

**Section 4: School History**

Please list the school (s) the child has attended beginning with the current or most recent school, including dates attended.

School:

Address:

Date Started:

Date Left:

Briefly, reason for leaving:

School:

Address:

Date Started:

Date Left:

Briefly, reason for leaving:

School:

Address:

Date Started:

Date Left:

Briefly, reason for leaving:

School

Address

Date Started:

Date Left:

Briefly, reason for leaving:

Section 5: Statemented or looked after children

Please refer to the Guidance Notes before completing this section.

Does the child have a statement of Special Educational Needs? Yes:  No:

Is the child subject to a Local Authority Care Order (i.e. looked after child?) Yes:  No:

If yes, please specify school named in the statement:

If yes, please provide the name of the Local Authority:

Name of Local Authority:

Social Worker's Name:

Case Officer's Name:

Section 6: Preferences:

Before completing this section, please refer to the Guidance Notes for Grammar Schools.

You may list up to three grammar schools **in order of preference**. You should list all grammar schools you wish to apply for. For information about the oversubscription criteria that each school uses to prioritise applications, please refer to the current 'Admission to Secondary Schools in Bexley' booklet (available to view on the Bexley Council website) or view each grammar schools 'Admissions Policy' available on their website.

**Sibling:** If the child has a sibling already attending one of your preferred schools, please provide details to enable consideration to be given to this priority.

Preference 1

Reason for Preference

School Name:  
Address:

Sibling's Name:

Date of birth:

School Name:  
Address:

School Name:  
Address:

Sibling's Name:

Date of birth:

School Name:  
Address:

School Name:  
Address:

Sibling's Name:

Date of birth:

## Section 7: Declaration

- I wish to make application to the school(s) named in section 6, which I have listed in order of my preference. I have taken into consideration the information contained in the current edition of 'Admission to Secondary Schools in Bexley' booklet and/or read the Admissions Policy for the schools of my choice.
- I confirm that I have parental responsibility for the child named in section 1.
- The information given on this form is correct and to the best of my knowledge and the address given in section 1 is the child's home address. I undertake to advise the Admission Authority (first preference school) of any change of address or circumstances between the date of application and when I am notified of the outcome. I understand that that checks may be made against records held by your Local Authority to verify the details I have given on this form, and that I may be required to provide further documentary evidence in the event of discrepancies.
- I understand that if I have given any information that is incorrect, the Admission Authority reserves the right to withdraw any place offered, whether or not my child has started at the school.
- I understand that the information I have provided will be used for the defined purposes under the terms of the Data Protection Act 1998 and will be shared with the Local Authority (Bexley).
- In completing this application and signing the form you hereby grant permission to the school to share with the University of Durham and any associated parties directly involved in the testing process, any personal information contained therein. In addition you also grant the University of Durham permission to subsequently share this personal information with any school or admissions authority performing similar testing for any reason deemed necessary by the University in order to ensure the integrity of the Test. At all times the University of Durham and the school agree to treat all Personal Data strictly in accordance with the Data Protection Act 1998.
- The Personal Data of each candidate shall be shared by the Schools with CEM in advance of the Tests. CEM shall compile a database of all such information which shall include the details of all candidates taking the Test, including those taking the Test at schools which are not party to this Agreement. CEM shall use this database to identify any duplicate candidates. Information about duplicate candidates will be included in the results feedback.

Signed:

Print Name:

Date:

Parent/carer/if other please specify:

### Where to return this form:

This form must be returned to your **first preference school** by post, by email or in person.

Please ensure you attach:

- A copy of your child's Birth Certificate
- A copy of the Council Tax bill for your current home address.
- Current Utility Bill (last 3 months)
- If the child is Looked After, attach a letter from the child's social worker.

Keep a copy of the form in case you need to check what you have written.

### What happens next:

Upon receipt of your application your daughter/son will be booked on the next available selection test. The school hosting the next available test will write to you confirming the date and time of the selection test booked for your daughter/son. Parents/guardians will be notified in writing the outcome of the test whether or not their child has been deemed selective. Children deemed selective will be placed on the waitlist of their preferred choice(s) in accordance with the oversubscription criteria for each school.

**PLEASE NOTE: Children can only be tested once in an academic year; children applying for year 7 who sat the Bexley Selection Test in Year 6 are not eligible to sit the test again until the summer term of year 7.**

**Children on the waiting list must re-apply to be waitlisted at the end of the academic year.**