

Sept 2016

Dear Parents,

Arrangements for Music Instrumental and Voice Tuition

If your daughter has expressed an interest in learning a musical instrument, Townley Grammar have peripatetic music tutors who come into school to give private tuition. The instrumental fees are reviewed each year and are based on the recommendations of the Incorporated Society of Musicians.

Should there be any parents of girls in the school who are having difficulty in paying for lessons, application for financial assistance should be made to Mrs Herridge, the Student Services manager.

Fees as they currently stand from September 2016 (these are likely to go up by a small percentage each year).

10 Individual lessons	- 20 minutes	-	£109.00 per term
10 Individual lessons	- 30 minutes	-	£163.00 per term

Students beyond Grade 1 standard on an instrument are **strongly** recommended to opt for the 30 minute lessons.

Listed below are the Tutors available to teach at Townley Grammar School for the academic year beginning September 2016:

Mr Manente	Violin/Viola	Mr Woodhurst	Trumpet/Trombone/French Horn
Miss Chen	Violin/Viola	Mr Cromwell	Trumpet
Miss Hooley	Violin/Viola	Mr Ellmer	Percussion and Drum Kit
Mr Thorpe	Cello	Mr Corbould	Acoustic/Electric Guitar, Ukulele
Mr Cherry	Double Bass/Electric Bass	Ms Troth	Voice
Mrs Maslin	Harp	Ms Whyte	Voice
Miss Desbruslais	Flute	Mrs Kantorovich	Piano
Miss Bates	Clarinet, Saxophone	Dr Szram	Piano
Mr Bosinceanu	Oboe, Bassoon, Clarinet		

Parents need to be aware that during the course of individual instrumental and singing lessons, the teacher will inevitably be in close proximity to the pupil at times. They may need to look closely at the pupil and to touch her - to adjust posture, demonstrate how to hold an instrument or bow, correct hand position, breathing, embouchure and so on. The teachers are fully aware of the need to be sensitive in the way they do this, to tell the pupil what they are going to do in advance and ask their permission.

As part of the Code of Conduct for Visiting Music Teachers, the school makes available to them the ISM leaflet on Professional Conduct with School-Aged Pupils. It is important that parents respect the professional integrity of the teachers in deciding when touch is appropriate to assist a child to achieve an activity. There is an atmosphere of openness and welcome in the Music Department, with each of the studios having a window on to the corridor.

Headteacher: Mr D Deehan BA(Hons) MA Ed FRSA
 Townley Road, Bexleyheath, Kent DA6 7AB
www.townleygrammar.org.uk
 Company number: 7844587

Tel: 020 8304 8311
Fax: 020 8298 7421
Email: admin@townleygrammar.org.uk
 VAT Registration No: 160953603

An invoice will be issued in the first lesson of the term. This should be paid within two weeks otherwise the teacher may stop your daughter's lessons until payment is received. Please do not send payment prior to receiving the invoice.

As is the case in all schools, music lessons take place throughout the school day during lesson time. The instrumental teachers are very understanding about the nature of schools, and that it is not always possible to attend a lesson because of trips / exams. If the teacher knows about this in advance, they can reschedule the lesson. Obviously, if your daughter misses a lesson without informing the teacher, there is very little they can do to reimburse you – so you **must** let the teacher know well in advance.

May I remind you that the notice required for discontinuation of lessons is **half a term** and that this **must** be done **in writing**. As part of the development of musicianship, girls are **expected** to take part in curriculum extension activities which will help them improve as performers. At Townley we offer a broad range of activities from String and Symphony Orchestras and Choirs to Wind and Rock Bands, so get involved!

Please complete the slip and return it to Mr Ting.

Yours sincerely,



Johann Ting
Director of Music

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To: Mr D Deehan BA (Hons) MA Ed FRSA, Townley Grammar School

For the attention of Mr Ting, Department of Music

Arrangements for Music Tuition

(please tick)

I have read and understood the terms and conditions for music lessons and agree to adhere to them.

I wish my daughter (form) to have lessons in
(specify the instrument/voice)

If your child already has experience with this instrument/voice, please state grade:

For	* i)	20 minute lessons at £109.00	PLEASE DO NOT ENCLOSE PAYMENT NOW! The teacher will contact you to arrange this.
	* ii)	30 minute lessons at £163.00 (*delete as appropriate)	

Email: Telephone Number

Signed: (parent / guardian)

Print Name Date: