

Townley Governors: note of visits to school by Governors in June 2014

Date	Governor name(s)	Reason	Summary
10 June	Jude Greene-Steward, John Paterson, Aamer Safdar, Sarina Totty, Jane Wrigley etc	Governing Body meeting	Staffing Committee
16 June	Jude Greene-Steward, Sarina Totty, Jane Wrigley etc	Governing Body meeting	Finance and General Management Committee
18 June	Jude Greene-Steward	Meeting with Assistant Head Teacher	Part of the regular series of contact between Governors and linked faculties. Informal meeting with senior members of the teaching staff to discuss the development of ICT and Computing with the school.
27 June	John Paterson, Jude Greene-Steward, Sarina Totty, Michael Kennedy	Head Girls Day	A celebration with Year 13 students to say farewell to senior students and present awards to individuals within the year group.
30 June	Jude Greene-Steward Galina Clark	Roof Covering Renewal Tenders	Meeting with Business Manager, Facilities Manager and Consultants to open sealed bids from 5 contractors.

Townley Governors: note of visits to school by Governors in May 2014

Date	Governor name(s)	Reason	Summary
1 May	Michael Kennedy Jane Wrigley, Galina Clark, Aamer Safdar, John Patterson, Jude Greene-Steward, Sarina Totty, Richard Symes	Governing Body Meeting	Curriculum Committee
1 May	John Paterson, Jane Wrigley, Michael Kennedy, Galina Clark,	Year 11 Celebration Evening	A formal evening to recognise the outstanding achievement, effort and contribution made to the school by our students throughout their time in Year 11. It included the presentation of subject, house and special awards to prize winners, plus an address from guest speakers. There were also student

	Aamer Safdar, Jude Greene-Steward, Sarina Totty		performances.
2 May	John Paterson, Galina Clark, Michael Kennedy, Aamer Safdar, Jane Wrigley, Richard Symes, Sarina Totty, Jude Greene-Steward	Governors' Forum	Inaugural meeting of the Townley Governors' Forum, to discuss and agree the focus of the Governing Body's planning for 2014 – 2015, the priorities for the coming year to support that direction, the personal commitment required of members in order to achieve the desired outcomes, and the actions needed by members
7 May	Jude Greene-Steward	ICT Tendering exercise	Meeting with Business Manager, Head teacher, Education Procurement Consultant, Assistant Head Teacher & ? to carry out an evaluation of the tenders for the external provision of ICT services.
16 May	Jane Wrigley	Interview Panel	Joined interview panel for the role of Assistant Head teacher (Sixth Form).
16 May	Jane Wrigley	ICT Tendering exercise	Meeting with Business Manager and Head teacher to review the final stages of the EU wide tendering exercise for the external provision of ICT services. Jointly reviewed the application of the commercial procurement process, and concluded that the evaluation scoring, once revisited, fully met the process and an offer of a contract should be made.
16 May	Jane Wrigley	Meeting with Assistant Head teacher and Head of English	Part of the regular series of contact between Governors and linked faculties. Informal meeting with senior members of the teaching staff to discuss the school improvement plan, and the issues that the English faculty face. Also discussed teacher support and development, and the opportunities that the new intake of teaching staff to the department offered.