



12<sup>th</sup> October 2021

Dear Parents and Carers,

We are writing to invite you to attend the Townley Parent Teacher Association's (PTA) Annual General meeting to be held on:

**Monday 08 November 2021 at 7.30pm, Townley Grammar School, Main Hall**

The Townley Parent Teacher Association (PTA) organises events for parents and students, both to fundraise and to offer parents the chance to get to know each other and feel part of the school community.

Working in partnership with the school we provide activities and equipment which further our children's experience and education. We act as a meeting place, in the real world and online, and aim to offer information and parent-to-parent advice about how to support your child's education and wellbeing during their time at Townley. We also run a very popular second-hand school uniform shop.

To continue our success, we would like to ask you to consider joining the PTA committee or maybe adding yourself to the Occasional Helpers List, which we use to send out emails asking for extra help when needed. People may not want to join because they believe it will take up too much time or that you need experience... not so! All we ask is that you try to attend the monthly meeting, and be available to help in the organisation and running of one of our major fundraising events.

We are looking for a new **Secretary** and a **Lucky Numbers Coordinator** so if you are interested and want to know more please let us know (email contact below).

At the meeting we will be voting for the below roles:

**Chairs** – Filipa Rocha and Akua Brako-Raja (joining as co-chair)

**Secretary** – open (Saadia Alege will be stepping down as Secretary)

**Treasurer** – Radiat Giwa

**Stock Manager** – Genasa Mitchell

**Disco Coordinators** – Denise and Lee Waller

**Second-hand Uniform Support** – Jo Redfern, Karen O'Connor, Valeria Ferreira

**Online Event Coordinators** – David Hall and Vicky Thomas

**Lucky Numbers Coordinator** – open (Lisa Akinjayeju will be stepping down as coordinator)

For more information please contact us via email ([pta@townleygrammar.org.uk](mailto:pta@townleygrammar.org.uk)) or Facebook <https://www.facebook.com/PTATownley/> and Twitter [@PTA\\_Townley](https://twitter.com/PTA_Townley); we will be happy to give you an idea of what's involved. Alternatively, please come along to the AGM to meet us and find out more about what we do.

We value your continued support and hope to see you at the AGM.

Yours sincerely,

**Filipa Rocha**  
**PTA Chair**